

**From:** [Vankeerbergen, Bernadette](#)  
**To:** [Winstead, Karen](#); [Lowry, Debra](#)  
**Cc:** [Wilson, Luke](#); [Haddad, Deborah](#)  
**Subject:** English 1110.02  
**Date:** Monday, September 28, 2020 4:07:00 PM  
**Attachments:** [image001.png](#)

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Dear Karen and Debra,

On Friday, September 18, the Arts and Humanities 2 Panel of the ASC Curriculum Committee reviewed a request to offer English 1110.02 (an existing course with GE Writing and Communication-Level I) in 100% distance learning format.

I am happy to let you know that the Panel unanimously approved the request with the following comments:

- On the form in curriculum.osu.edu the rationale for requesting a distance-learning version of the course could be improved.
- DL syllabus:
  - Penalty for missing online activities is rather substantial. See p. 3: “If you miss more than two days’ worth of online activities for unexcused reasons, your grade will drop a full letter grade (from an “A” to a “B”).”
  - The course is asynchronous. Yet, there is language included about attending class. See p. 7: “If you cannot attend a class, you must turn in the work by the deadline.”
- The comparative in-person syllabus template is very outdated: It is really an old quarter syllabus with outdated GE goals and ELOs, former Ombud of the Writing Programs, references to 110 and 367, and the old ODS statement with outdated address. Hopefully, this template is no longer used.

The course has been advanced to OAA and OUR.

Should you have any questions about the feedback of the Panel, please feel free to contact Luke Wilson (faculty Chair of the A&H2 Panel), or me.

Best wishes,  
Bernadette



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